



Alexandria Police Department
DRIVER INFORMATION EXCHANGE



You may use this form to exchange information and to report to your insurance company. If a police report is taken, you may obtain a copy at the Police Department, 3600 Wheeler Ave., or you may obtain a copy online by visiting alexandriava.gov/Police. The cost is \$5.00 per copy. (Police will not become involved in questions of civil liability.)

Driver's Name*				Driver's License No.*		State	
Address*				Home Phone		Work Phone	
Year of Car	Make of Car	Model of Car	Style of Car	Tag Number*	State	Mo/Yr. Tag No.*	
Owner of Vehicle				Home Phone		Work Phone	
Owner's Street Address, City, State, Zip				Report/Case No.			
Insurance Company			Policy No.		Insurance Company Phone Number		
Date/Time of Accident			Location of Accident		Officer's Name and Serial Number		
Comments							
Witnesses							

*Virginia Code (46.2-894) requires you to provide this information. You are **not** required to file a report with the State Division of Motor Vehicles. Please print clearly when filling out the boxes. The driver may be required to complete several forms if more than two vehicles are involved.